

Vacancy Announcement #DP0-00-069 AJ

DEMONSTRATION PROJECT VACANCY ANNOUNCEMENT

OPENING DATE: 11/21/00

CLOSING DATE: Open Until Filled

(Initial Cut-Off date January 4, 2001
a List of qualified eligibles will be
forwarded to the selecting Official
every 30 days.)

POSITION: Fingerprint Specialist, PD-072, Band 2, or Band 3-Zone 1

(Band 2 equivalent to GS-11/12, salary range \$42,724 - \$68,897 pa including locality pymt.
Band 3-Zone 1 equiv. to GS-13 salary range \$60,890 - \$79,155 pa including locality pymt.
For the Washington Metropolitan Area)

LOCATION: Bureau of Alcohol, Tobacco and Firearms
Office of Science and Technology
Laboratory Services
Forensic Science Laboratory – Washington
Rockville, Maryland

NOTE: This position is covered by a Title 5 exemption authority, a special authority approved for the Department of the Treasury by the United States Congress for a Demonstration Project to provide increased flexibilities in hiring and paying employees, including a broad banded system and pay for performance.

Security Clearance Required

More than one position may be filled from this announcement.

AREA OF

CONSIDERATION: All Sources and Veterans who are preference eligibles or who have been separated from the Armed Forces under honorable conditions and after 3 years or more of continuous active service may apply. Competitive Examining Authority has been delegated to ATF by the U.S. Office of Personnel Management. Non-status applications will be forwarded to the Delegated Examining Unit for rating, ranking and referral. Status candidates who wish to be rated under both merit promotion and competitive procedures must submit two complete applications.

MAJOR DUTIES: The incumbent serves as a subject matter expert in the examination and comparison of fingerprints, both ink and latent, and is a technical authority in the analysis of fingerprint evidence from criminal investigations of firearm violations, bombings and/or arsons. Provides expert advice and assistance to ATF officials and others; performs the most difficult fingerprint examinations; advises and assists Special

Agents at crime scenes; provides court testimony on the basis of laboratory examinations; represents the laboratory on fingerprint examination related issues; initiates and leads the development of new or modified analytical procedures to improve the methods used in forensic evidence analysis; and trains, coaches and guides other fingerprint specialists and technicians in performing their technical duties.

QUALIFICATION REQUIREMENTS: All applicants must have had one (1) year of specialized experience equivalent to the next lower grade/band in the Federal Service. The quality, type and scope of experience and training must show that the applicant is fully qualified to perform the duties required of the position. All applicants must meet qualification requirements within thirty (30) days after the closing date of the announcement.

SPECIALIZED EXPERIENCE: Experience that has equipped the applicant with the particular knowledge, skills and abilities (KSA's) to perform successfully the duties of the position that is typically in or related to the work of the position to be filled.

EVALUATION METHODS: Status applicants will be evaluated and given points on relevant experience, formal college level education, training and self-development within the past five years; Quality Step Increase (QSI), Sustained Superior Performance (SSP), Special Act and Suggestion Awards; and the Supplemental Experience Statement. Non-status applicants will be evaluated on relevant experience and the Supplemental Experience Statement. The following factors in the Supplemental Experience Statement will be used as the basis for determining the best-qualified applicants.

SUPPLEMENTAL EXPERIENCE STATEMENT

On a separate sheet of paper, describe your work experience, training and/or awards, volunteer experience or hobbies as they relate to each of the items listed below. Provide detailed evidence of each of the factors and show how and when they were used. Include clear, concise examples that show level of accomplishments and degree of responsibility. Include where and when you acquired the knowledge and abilities.

1. Knowledge and skill in carrying out methods of visualizing, developing, and recording the identifying evidentiary information associated with latent fingerprints.
2. Ability to accurately compare, interpret, evaluate, and identify the individualizing characteristics associated with fingerprint evidence.
3. Ability to make effective oral presentations and provide convincing testimony in court with regard to fingerprint examinations.
4. Ability to prepare clear and well-written technical documents.

5. Ability to appropriately collect, preserve and package evidentiary materials from crime scenes.

INFORMATION

1. Applications will not be returned to applicants.
2. Applications must be postmarked by closing date of this announcement.

HOW TO APPLY:

- A. Candidates may submit a resume; SF-171, Application for Federal Employment; or OF-612, Optional Application for Federal Employment. The OF-612 may be obtained by contacting us at the Internet address www.usajobs.opm.gov. The SF-171 is no longer available for distribution.

Your application **must** contain the following information:

1. Title series, grade and vacancy announcement of the vacancy for which you wish to be considered.
 2. Full name, social security number and mailing address.
 3. Daytime and evening telephone numbers.
 4. For experience most relevant to this position, include name of employer, dates of employment, job title, grade (if applicable), start and end dates and a description of duties and responsibilities.
 5. Average hours worked for each position if other than 40 hours per week.
 6. Name, location and date of high school and college attended.
 7. Type of degree, if any, date received, GPA, major/minor field of study.
 8. Relevant training: course titles, dates, and number of hours and institutions.
 9. Description and year of awards, honors, and special qualifications
- B. Submit the following additional information/completed forms:
 1. Current/former Federal employees – SF-50 reflecting competitive status.
 2. DD214, if claiming 5 point preference.
 3. Both DD-214 and SF-15, if claiming 10 point preference. (For non-status applicants only.)
 4. Self-initiated training and self-development taken within past five years (courses, training sessions or seminars that are three or more days in length.) Provide month/year of class, title and length of class.
 5. Written response to the Supplemental Experience statement.
 6. Performance appraisal dated within the last year. (Status consideration only)

7. Race and National Origin Identification (SF-181). (Information submitted will be used for statistical reports only.)

CTAP/ICTAP: Individuals who have special priority selection rights under the Agency Career transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. Employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.605(a) for CTAP and 5 CFR 330.704 for ICTAP. This includes copies of the agency notice, their most recent performance rating and their most recent SF-50 noting current position, grade level and duty location. Well-qualified means that the applicant meets the cut-off score in the rating process.

SEND COMPLETED APPLICATION TO:

Bureau of Alcohol, Tobacco and Firearms
Position Management Branch, Room 4350
Attention: Althea Jacobs
650 Massachusetts Avenue, NW
Washington, DC 20226
(202) 927-8630
Telecommunications Device for the Deaf (202) 927-7964

You may also use web-site www.usajobs.opm.gov to find out about other job opportunities

AN EQUAL OPPORTUNITY EMPLOYER

ALL APPLICANTS WILL RECEIVE CONSIDERATION REGARDLESS OF RACE, COLOR, SEX, AGE, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, SEXUAL ORIENTATION, RELIGION, OR ANY OTHER NONMERIT REASON.

REASONABLE ACCOMMODATION

ATF provides reasonable accommodations to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please contact us at the phone number listed above.